

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a r basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: **Marsworth Parish Council**

County area (local councils and parish meetings only): **Buckinghamshire**

Financial year ending 31 March 2025

Prepared by (Name and Role): **Caroline Smith - Parish Clerk & RFO**

Date: **05/05/2025**

	£	£
<b>Balance per bank statements as at 31/3/2025</b>		
Current Account	Zero	
Business Reserve Account	28,581.05	
[add more accounts if necessary]		
		28,581.05
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/2025 (enter these as negative numbers)		
1982	-355.68	
1983	-80.40	
1984	-240.00	
1985	-300.00	
[add more lines if necessary]		
1986	-4998.12	
DD	-32.40	
		(6,006.60)
Add: any un-banked cash as at 31/3/2025		
<b>Net balances as at 31/3/2025 (Box 8)</b>		<b><u>22,574.45</u></b>

